

Zone One Representative Council

October 2, 2025

Meeting Minutes

Meeting invite in Zoom

CALL TO ORDER: @ 6:00 PM

ROLL CALL OF 2025 ZONE ONE REGIONAL CLUB DELEGATES & ALTERNATES:

2025 MEMBER CLUBS REPRESENTED

X	Cathy Glover-Delegate	BCPHC	
	Maddy Shannon - Delegate	BCPHC - email?	
X	Shawn Kingma -A	WSPHC	
X	Monica Webb	WSPHC	
X	Niki Slattery - Abilia- A	SWWPHC	
X	Kory Kumar	INPHC	
	Lola Whitford	PNPHC	
X	Linda Vance	SWWPHC	
X	Dianne Rouse	BCPHC	
X	Shannon Odell	INPHC	
X	Kirsten Shaw - Alternate	OPHC	
	Holly Swofford - Delegate	OPHC	
	Tish Schuster	IPHC	
	Aimee Hall - A	IPHC	

ROLL CALL: _6_ QUORUM ESTABLISHED (40% of total clubs 7)

IDENTIFICATION OF GUESTS:

- Lisa Gardner
- Lindsay Bates
- Kathy Hugh
- Chelby Procter
- Ted Proctor
- Destin Tonkin
- Jerry Stone

CORRESPONDENCE:

1. None
- 2.

MINUTES: Motion made and carried. Motion passed.

Zone One Meeting October 2, 2025

Quick recap

The Zone 1 board meeting addressed officer nominations and technical difficulties before proceeding with discussions about the upcoming horse show, including financial matters and show logistics. The board made key decisions about the show format, awards structure, and sponsorship arrangements, while also reviewing and approving various fees and vendor arrangements. They concluded by establishing regular monthly meetings and discussing plans for the 2026 show year, including officer nominations and club delegate information.

Next steps

- Kristen Shaw - to reach out to Oregon Paint Horse Club board about partnering for the 4-judge portion of the Zone show and confirm the flat fee per horse arrangement
- Kristen Shaw - inform Lisa, the Zone board, or both about Oregon Paint Horse Club's decision on partnering for the show
- Lisa Gardner - update the high point awards list to include junior horse and senior horse split with \$1,000 each
- Lisa - update the fee structure to include \$110 flat fee per judge
- Lisa - update class fees to include \$1 more per judge per class to cover NWCC fees
- Lisa - work on the class schedule draft before the next meeting
- Lisa - research printing costs at Office Depot through the APHA Extras program
- Kory - work with Lisa on printing sponsor packages using the Zone Visa debit card
- Kory - find Marla's old contract to create a new one for the 2026 show
- Lisa - contact Eugene facility to finalize the contract including shavings arrangements
- Kathy Hugh and Craig Hugh - to make 3 buckle cases for ranch horse reserve high points
- Niki - sponsor one of the ranch horse reserve high point awards
- Shannon Odell - close the joint show account once everything is finalized for this year
- Shannon - prepare the complete P&L statement for the 2025 show by October 15th
- Shannon - create and send the 2026 delegates form to Shawn Kingma
- Shawn Kingma - update the email list to include Lindsay and other new delegates

Summary

Officer Nominations and Meeting Updates

The group confirmed they had enough voting members present for the meeting. The meeting was called to order, and Shawn identified who was present. The group welcomed guests and delegates, including Lindsay and Kathy. They briefly discussed correspondence and minutes.

Board Minutes and Financial Review

The board meeting minutes were approved as presented, despite some missing details from the previous meeting. Linda motioned to pass the minutes, and Kristen seconded the motion. Shannon was unable to present outstanding bills, but was working to gather outstanding expenses from the horse show that need to be addressed. The treasurer's report and preliminary profit and loss statement were discussed. Will share at the following meeting.

Horse Show Financial Update

The meeting focused on the financial and logistical aspects of a recent horse show, with Shannon explaining that the final show bill details would be available by October 15th. The discussion covered outstanding payments, including

Marla's bill and APHA zone paynt points, which Shannon confirmed were still pending. Shannon also provided the current account balances as of September 30th. These are not published in the minutes.

2026 Show Year Planning Debate

The group discussed plans for the 2026 show year, focusing on whether to organize a 6-judge or 10-judge show. Lisa presented options and suggested a 10-judge show to maintain momentum with recent changes, while also proposing a price increase and a flat fee system for partner clubs. The group debated the merits of each option, with Monica and others expressing support for a 10-judge show to attract more participants and maintain award levels. They agreed to make a decision that day to allow for timely announcements and planning.

Oregon 10-Judge Zone Show Plan

The group decided to move forward with a 10-judge zone show, with Oregon as the primary host and Southwest as a backup if needed. They agreed to offer \$1,000 cash awards for both the junior and senior high point horses at the show, instead of an open saddle, to address concerns about qualifiers and storage. Kristen will reach out to Oregon's board to confirm their participation and pricing structure for the show.

Event Awards and Division Planning

The group discussed and approved various awards and divisions for an upcoming event, including performance awards, saddles, and chairs. Shannon raised a question about duplicate award titles in the proposal, which Lisa clarified had been addressed in previous drafts. The team reviewed the status of saddle sponsors, noting they needed 3-4 more sponsors to reach their goal of 9. Lisa presented details on various awards, including cash prizes, chairs, and saddle pads. Shannon inquired about the ranch division high point awards, and the group discussed potentially adding youth classes for the ranch division.

Youth Awards and Sponsorship Planning

The group discussed plans for youth classes and awards at an upcoming event, deciding to implement high point awards for open, amateur, and youth categories for Ranch, as well as reserve awards for Ranch horses. They agreed to pursue sponsorships for the awards, with Kathy offering to donate buckle cases for the reserves. The team also addressed the process for handling sponsorships and forms, deciding to set up a system where Lisa would receive notifications and Shannon would handle deposits, while maintaining a trail of communications.

Zone 1 Horse Show Planning

The Zone 1 board discussed several key topics for the upcoming horse show. They agreed to offer All-Breed classes and awards, with the specific awards structure to be determined later. The board reviewed and approved show fees, including a \$110 flat fee per judge that includes the NWCC fee. They also discussed vendor arrangements, including allowing exhibitors to use their reserve script at any vendor. Lisa will work on getting a contract with the Eugene facility and will bring trail equipment from her trailer. The board decided to hold monthly meetings, with the next two scheduled for November 13th and January 8th. They also discussed the need to get club delegate information from each club for officer nominations in 2026.