

Zone One Representative Council

January 8, 2026

Meeting Minutes

Meeting invite in Zoom

<https://us06web.zoom.us/j/87203925181?pwd=WEX4eM2w4Ow7Sa3ig4Gync9Fy0EYPj.1>

CALL TO ORDER: @ 6:00 PM

ROLL CALL OF 2025 ZONE ONE REGIONAL CLUB DELEGATES & ALTERNATES:

2025 MEMBER CLUBS REPRESENTED

X	Cathy Glover-Delegate	BCPHC	
	Maddy Shannon - Delegate	BCPHC	
X	Shawn Kingma -A	WSPHC	
X	Monica Webb	WSPHC	
	Niki Slattery – Abilia- A	SWWPHC	
	Kory Kumar	BCPHC	
	Lola Whitford	PNPHC	
X	Linda Vance	SWWPHC	
X	Dianne Rouse	BCPHC	
X	Shannon Odell	INPHC	
X	Kirsten Shaw - Alternate	OPHC	
X	Lindsay Bates	OPHC	
	Tish Schuster	IPHC	
	Aimee Hall - A	IPHC	
X	Rachelle Putzier - Director	Idaho	
X	Chelby Proctor	Oregon	
X	Kyle Nauman	Idaho	

ROLL CALL: _x_ QUORUM ESTABLISHED (40% of total clubs 7)

Call to order at 7:05pm

Identification of Guests:

- Patty Baker
Lisa Gardner
- Jeri Stone

Correspondence:

- 1.
- 2.

Treasurers Report:

Minutes from December: Motion to approve

Old Business:

1. Elections for 2026 Officers and Directors (All one year terms)

Chair – Monica Webb

Vice-Chair – Linda Vance

Secretary – Shawn Kingma

Treasurer – Shannon O'Dell

Board Nominees: Kristen Shaw, Chelby Proctor, Kory Kumar

Linda - Motion made to place by acclimation the nominations, Kristen Seconded - motion passed and carried.

2. Shawn Kingma

- A. Send delegate forms to whoever indicates they should receive one tonight, specifically to the Zone 1 secretary email
- B. Contact Lindsay O'Donnell about auditing the books at \$50 per hour with a maximum of 4 hours, notifying the board if it exceeds 4 hours
- C. Decide when to close current Secretary of State account before January 31st renewal deadline
- D. Send delegate forms to Amy Hall, CC'ing Chelby

3. Lisa Gardner

- A. Continue following up with Marla to obtain her contract
- B. Follow up with Eugene facility to get the finalized contract
- C. Send sponsor logos to Cathy for the website once sponsorship forms are ready
- D. Pursue Sarah Hamer for trail course setup, loop back to Tom if Sarah is unavailable

Color Classes will not count toward highpoint

Classic Equine donated duffels which will be added to highpoint placings

Buy out fees ? Check AI script

4. Shannon O'Dell

- A. Update Cognito with new sponsorship form breakdowns and create online link
- B. Resend delegate form to Shawn at the Zone 1 secretary email address
- C. Send down payment to Stacey for saddles and buckles- Yes
- D. Copy Lisa on all horse show related communications - Yes
- E. Open new bank account tomorrow using business license confirmation - Yes
- F. Start IRS non-profit filing process with Linda Vance before Christmas – Working on it
- G. Send new delegate form to Kristen with updated entity name - Yes

5. Linda Vance

- A. Send NWCC directory ad to board for approval by mid-next week - Done

6. Kristen Shaw

- A. Update Oregon Paint Horse Club delegate form to include Chelby as member - Done

7. Chelby Proctor:

- A. Join Oregon Paint Horse Club online as first-time member - Done

8. Kory Kumar

- A. Join a club to be eligible for board nomination - Done

Meeting adjourned at 6:52 pm Next meeting March 12, 2026 6pm

Quick recap

The board meeting covered several key administrative matters including role call, show rules discussions, and the implementation of a new awards system for the zone show. The group addressed various operational concerns such as color class eligibility, halter class requirements, and circuit champion announcements, while also discussing financial matters including account closures and treasurer's reports. The conversation ended with officer elections for 2026 and the scheduling of the next board meeting in March.

Summary

Show Planning

Lisa informed Monica that APHA approvals had been completed for the show. The group discussed whether color halter classes should count towards all-around and high-point awards, with Lisa explaining that Marla had indicated these classes should not be included as it skews the halter points. Kristen raised concerns about the impact on speed class entries if they don't count towards high points, noting that these classes would only attract true speed horses. The group confirmed that Tobiano and Overo halter classes have historically not counted for high points due to eligibility restrictions, and Lisa was tasked with making this clear in the entry information.

Halter Class Rules and Awards

The group discussed rules regarding color classes and halter classes, deciding to clarify that color classes do not count towards high point awards. They agreed to add Classic Equine's donated duffel bags to the high point top four awards, which will be embroidered. **The committee also addressed a buyout fee issue for shared horses in halter classes, establishing a \$50 fee requirement for horses that cannot compete in halter classes,** with walk-trot horses 5 through 10 not required to show in halter classes.

Zone Show Awards System Overhaul

The group discussed the implementation of a new awards system for zone shows, where all 10 judges will be used instead of the previous 6 and 4 judges. Monica clarified that they had voted to include Kathy's Belt Buckles and extend awards to third place, with the awards person calculating combined scores from different judges' results. The process will involve running classes in sections, with awards being distributed after each division, and the system has been updated with clearer rules to accommodate this change.

Circuit Champion Announcement Logistics

The group discussed the logistics of announcing circuit champions at horse shows. Lisa explained that while they could potentially print circuit sheets from the first show and add the remaining four, they might need to hire a person to handle calculations during the second show. Shannon noted that in the past, they had announced A Zone circuit champions at the end of the second half, but Lisa clarified that this process was similar to how they handle Trophy circuit. The group agreed that while they could announce champions at the end of the second half, they needed a backup plan in case of unforeseen circumstances.

Open Western Versatility Class Updates

The group discussed the Open Western Versatility class and confirmed it was a pointed class. Monica suggested seeking a sponsor for the youth division, but learned the Washington State Paint Horse Club had already sponsored \$1,500. Shannon reported positive participation in the versatility classes at the Copper Country show, with up to 9 entries in the Open division. The group agreed to move the All-breed 3-year-old and All-breed 2-year-old Western futurity classes after the versatility classes.

Administrative Tasks and Account Updates

The group discussed several administrative matters, including the closure of the Secretary of State account, which Shannon confirmed was completed before Christmas, with Linda and Shannon planning to handle the federal aspects. Zone agreed to review the closure options and consult with Shannon and Linda if needed. The team also addressed updates to Cognito forms, delegate forms, and the NWCC directory, with Linda confirming the directory was in proofreading stages. Additionally, they discussed the down payment for saddles, the opening of a new bank account, and the IRS non-profit filing, noting that only the non-profit filing remained incomplete.

AI Meeting Minutes Accuracy Discussion

The group discussed concerns about AI-generated meeting minutes, with Linda pointing out some inaccuracies and Shawn explaining that he uses AI to capture notes word-for-word before editing them. Cathy shared her experience with different minute-taking approaches, noting that regional club committees previously used very brief minutes that only included motions. The conversation ended with Kristen making a motion to approve the December 2025 meeting minutes, which was seconded by Lindsay.

Treasurer's Account Management Discussion

Shannon reported on the treasurer's account status.

2026 Board Officer Elections

The board meeting focused on officer elections for 2026, where Monica was re-elected as chair, Linda as vice chair, Sean as secretary, and Shannon as treasurer. The board positions were filled by acclamation with Kristen Shaw, Shelby Proctor, and Corey Kumar being elected to one-year terms. The group agreed to hold their next meeting on March 12th at 6pm for one hour, with Shannon taking responsibility for updating the Facebook group with the new board members.