



**Zone One Representative Council  
Meeting Minutes  
January 26, 2021**

**Call To Order:** The meeting began at 6:36 PM (PST)

**Quorum Established:** YES: 20 people present. 9 clubs were represented.

**Roll Call of 2021 Zone One Regional Delegates & Alternates in alphabetical order:**

<b>CLUBS WITH MEETING REPRESENTATION:</b>	<b>CLUBS WITHOUT MEETING REPRESENTATION:</b>
British Columbia Paint Horse Club	Alaska Paint Horse Club
Inland Northwest Paint Horse Club	Central Oregon Paint Horse Club
Pacific Northwest Paint Horse Club	Snake River Paint Horse Club
Oregon Paint Horse Club	
Montana Paint Horse Club	
Southwest Washington Paint Horse Club	
Washington State Paint Horse Club	
Idaho Paint Horse Club	
Treasure Valley Paint Horse Club	

**Identification of Guests:**

1. 6 Guest was present at the meeting: Shawn Kingma, Patty Baker, Ted & Chelby Proctor, Stefanie Fricke & Jeri Stone

**Additions to Agenda:**

1. SPB Classes for 2021
2. Alternative 1<sup>st</sup> place class average awards and dollar amount (1 horse classes)

**Correspondence:**

1. Mary Anne Black has resigned as the Ranch Manager, and as a club delegate due to health reasons.

**Previous Minutes:**

- The November 2020 minutes were emailed out prior to this meeting. They were also available on the website and on the Zone One Facebook page. A motion was made to accept the November 2020 minutes. The motion was seconded. The motion passed.

**Presentation of Bills:**

- No new bills were presented at the meeting.
- The 2021 Secretary of State filing was completed. The Zone One VISA debit card was used to pay the \$10 fee, so no reimbursement is required.

### **Treasurer's Report:**

- A financial report was shared at the meeting. The account balance was discussed. Expenditures noted since the last meeting were: The WA Annual Secretary of State filing, and the house rental for the Zone One Photographer.
- The group discussed an outstanding check, which was written in 2017, but never cashed. There was discussion about changes in practices around checks given to people. A motion was made to VOID check # 3007 off the Quick Books account summary, but not to be VOIDED with the bank, to include that if the person ever requested a new check, one would be given. The motion was seconded and passed.
- A motion was made to accept the Treasurer's Report with the new balance shown after check #3007 was voided off the books. This motion was seconded and passed.
- It was shared that through conversations and investigation with some of the ZORC Board Members, that Zone One had previously been a Federal Non-Profit. Through the change of Treasurers over the years, there was a failure in realizing this, as well as doing the filing of the simple tax form for several years. Natasha Steele, our current Treasurer, is working in collaboration with a tax accountant to help us determine what is needed to rectify this. More information will be reported at the next meeting.

### **Website:**

- Cathy Glover currently manages our website. She has updated the website and added features such as a countdown to the show. The website is primarily devoted to our Zone One Championship Show. The website is now very mobile friendly. If anyone ever finds any website errors, please contact Cathy to report them.
- Cathy is always looking for pictures to use on the website. She requests that they are emailed to her at [cathyglover.telus.net](mailto:cathyglover.telus.net).

### **OLD BUSINESS:**

#### **1. By Law Updates:**

- a. The By Laws were reviewed for the second time at this meeting. The following changes were discussed.
  - i. Article 3: Section 2: Directors: C: Directors and Alternates must be current APHA members. The group felt that this was very important for a variety of reasons. The form used by clubs to indicate who the club elected Directors and Alternates are will be updated to include APHA membership numbers and expiration dates for future use.
  - ii. The provision for using electronic signatures was added to the By Laws for ZORC documents as needed.
  - iii. The wording around "in the case of pandemic or emergency," was removed from the proposed changes. The Zone One Board feels that in the future allowing for several different options of how meetings are being held is important, and that it should be noted to be "as needed, at the determination of the Executive Board."
  - iv. Language was added to the Treasurer description to include "maintain state and federal reporting guidelines."
  - v. APHA Member numbers will be added to the signature page for future reference/needs.

- b. A motion was made to send the By Laws forward as amended for consideration at the next meeting. The amended By Laws will be emailed to all clubs for consideration, as well as published on Facebook for consideration and voting at the next meeting.

**2. Show Fees 2021:**

- a. The 2019 Show fees were shared and discussed. The below fee structures were motioned, seconded and passed at the meeting with no opposed votes noted.
- b. **2021 FLAT FEE: \$80 per judge = \$480 one horse/any number of riders:** The flat fee for 2021 will include NWCC fees and will include Lead Line Exhibitors. It will not include APHA fees, office fees, warm up or equipment fees.
- c. **Individual Class Fees:**
  - i. **2021 YOUTH CLASSES: \$10 per judge/class:** ALL Youth classes will fall under this fee (Novice Youth, Walk/Trot Youth (10 & Under AND 11-18), 13 & Under and 18 & Under). This Youth class fee includes NWCC fees. It will not include APHA fees, office fees, warm up or equipment fees.
  - ii. **2021 AMATEUR CLASSES: \$12 per judge/class:** All AMATEUR classes will fall under this fee (Novice, Walk/Trot, 19 & Over & Master Amateur). This Amateur class fee includes NWCC fees. It will not include APHA fees, office fees, warm up or equipment fees.
  - iii. **2021 OPEN CLASSES: \$16 per judge/class:** This Open class fee includes NWCC fees. It will not include APHA fees, office fees, warm up or equipment fees.
  - iv. **2021 LEAD LINE CLASS: \$30 per entry:** This Lead Line class fee includes NWCC fees. Lead Line is also included within the FLAT FEE for horses meeting that class criteria or number.
  - v. **2021 STALL FEES:** Discussion of several options for weekly long stall rates, the inclusion of shavings (starter set), and per night rates. This conversation will continue at the next meeting.
  - vi. **2021 CANADIAN EXHIBITOR PAYMENTS:** We will continue past practices. Canadians will pay AT PAR using Canadian Cash, US Cash, US Checks or credit cards. Dianne Rouse will help facilitate the AT PAR needs and rates with Marla Fadel & Shannon O'Dell at the show.

**ALL 2021 ZONE ONE SHOW FEES: (explained above, as motioned, voted on and passed by the Zone One Board)**

**APHA Fee: \$5/judge = \$30**

**Office Fee: \$5/judge = \$30**

**Flat Fee: \$80/judge = \$480 (includes Lead Line & NWCC fees)**

**Youth Class Fee: \$10/judge = \$60 (includes NWCC fees)**

**Amateur Class Fee: \$12/judge = \$72 (includes NWCC fees)**

**Open Class Fee: \$16/judge = \$96 (includes NWCC fees)**

**CHAMPS Class Fee: \$11/class**

**Lead Line Class Fee: \$30/entry when not on flat fee (includes NWCC fees)**

**Haul In Fee: \$25/day/horse**

**Post Entry Fee: \$25/horse**

**Equipment Fee: \$20/horse**

**Credit Card Convenience Fee: 4% of total amount charged**

**Canadians: Payment AT PAR with Canadian Cash, US Cash, US Check or Credit Card**

**3. Hired Positions:**

- a. **Trail Manager:** Monica Webb has been in conversation with Tammy McClure. Tammy is available and is working on her bid. She has requested mileage, but lives locally, so no over night accommodations will be needed. She will also bring her own helper (included in bid). More information will be presented at the next Zone One meeting.
  - i. **Zone One will need to purchase trail patterns to be used at the show from a trail course designer.** Kory Kumar will contact Robert Dehn and negotiate patterns as well as a price.
- b. **Trail Manager:** Mary Anne Black has resigned as our trail manager. We had a bid from Randy McCallum in 2019. Kory Kumar will reach out to her and see if she is available and interested in doing it for the 2021 show.
- c. **Scribes:** We will need 6 scribes for Zone One judges. Shannon O'Dell has a working list and will contact people.
- d. **Arena Assistant:** Trish Schuster filled this role in 2019. Shannon O'Dell will reach out to her about working the 2021 show.

**NEW BUSINESS:**

**1. 2021 SBP Classes:**

- a. The discussion of Soldi Paid Bred classes has been tabled until the next meeting, which will take place after APHA Virtual Convention. We will need to see what happens there so we know which classes are needed. At previous meetings a motion was made and passed to only offer the minimum required SPB classes.

**2. Alternative Class Average 1<sup>st</sup> Place Award for 1 Horse Classes:**

- a. It was motioned and approved several meetings ago that we would offer an alternative (ordered and customized prize) for Class Average Winners in 1 horse classes, versus giving them a belt buckle.
- b. A budget was set for this award.
- c. Brenda Wood is managing the Zone One Store and will be given the contract to come up with options of customizable awards for people to select from similarly as they are able to on the buckle order form.
- d. 2 single horse 1<sup>st</sup> place Class Average wins can be combined to a single buckle, which is able to be customized for the Exhibitor.

**A motion was made to adjourn the meeting at 9:05 PM. The motion was 2<sup>nd</sup> and passed. Meeting adjourned @ 9:06 PM PST.**

**\*\*\*NEXT MEETING IS TUESDAY, MARCH 30<sup>th</sup> @ 6:30 PM (PST) VIA THE FOLLOWING ZOOM LINK. THIS LINK WILL ALSO BE PUBLISHED ON FACEBOOK, THE WEBSITE, AND AT THE TOP OF THE MARCH MEETING AGENDA.**

<https://us02web.zoom.us/j/85124925091>

Meeting ID: 851 2492 5091  
One tap mobile  
+12532158782,,85124925091# US (Tacoma)

69.174.57.160 (Canada)

January 26<sup>th</sup> Zoom Meeting Attendance:

<b>NAME</b>	<b>CLUB REPRESENTED</b>	<b>STATUS</b>	<b>NATIONAL STATUS</b>
Cathy Glover	BCPHC	Delegate	State Director
Shawn Kingma	WSPHC	Guest	
Dianne Rouse	BCPHC	Delegate	
Kory Kumar	WSPHC	Alternate	Alternate State Director
Monica Webb	WSPHC	Delegate	
Patty Baker	WSPHC	Guest	
Ted Proctor	IDPHC	Guest	State Director
Chelby Proctor	IDPHC	Guest	
Linda Vance	SWWPHC	Delegate	State Director
Natasha Steele	OPHC	Alternate	
Shannon O'Dell	INPHC	Delegate	State Director
Maria Jerome	MPHC	Delegate	
Niki Abilla	SWWPHC	Alternate	
Gayle Russell	MPHC	Delegate	
Stefani Fricke	WSPHC	Guest	
Megan Dulin	IPHC	Delegate	State Director
Earlynn Chase	IPHC	Alternate	State Director
Lola Whitford	PNPHC	Delegate	
Rebecca Herford	BCPHC	Delegate	
Jeri Stone	WSPHC	Guest	