



**Zone One Representative Council
Meeting Minutes
November 3, 2018**

Call To Order: The meeting began at 12:30 PM

Quorum Established: 16 people present. 7 clubs were represented.

Roll Call of 2018 Zone One Regional Delegates & Alternates in alphabetical order:

CLUBS WITH MEETING REPRESENTATION:	CLUBS WITHOUT MEETING REPRESENTATION:
British Columbia Paint Horse Club	Alaska Paint Horse Club
Idaho Paint Horse Club	Blue Mountain Paint Horse Club
Inland Northwest Paint Horse Club	Central Oregon Paint Horse Club
Oregon Paint Horse Club	Eastern Idaho Paint Horse Club
Pacific Northwest Paint Horse Club	Montana Paint Horse Club
Snake River Paint Horse Club	Pacific Northwest Paint Horse Club
Southwest Washington Paint Horse Club	Rainier Paint Horse Club
Washington State Paint Horse Club	Southeast Oregon Paint Horse Club
	Treasure Valley Paint Horse Club

Identification of Guests:

1. 5 Guests were present at the meeting: Patty Baker, Grace Harris, Linda Vance, Earlynn Chase, and Cody Dulin. Thank you for coming!

Correspondence:

2. Email correspondences were shared out with the group.
 - o Judges enjoyed our show very much, and would love to come and judge again.
 - o Kara Witsell provided feedback of both positive and negative things from the show.
 - o Jane Giles provided feedback on her experience working our show, and would like to come again.
 - o Karen Lunan expressed an interest in working with zone again on awards.
 - o Individual trainer feedback was shared on both positive and negative things from the show.

Previous Minutes:

3. The January 2018 minutes were emailed out two times prior to this meeting. They were also available on the website and Facebook.
4. A motion was made to accept the January 2018 minutes. The motion was seconded. The motion passed.

Presentation of Bills:

5. No bills were presented at this meeting.

Treasurer's Report: A print out of the financials was handed out and discussed. The bank balance to date was shared.

6. A profit and loss statement was handed out and discussed. A positive profit for 2018 was noted.
 - o Zone One has steadily been building up its working capital over the past several years.
 - o We were able to shop frugally, and saved approximately \$6,000 on awards from the 2017 show.
 - o A binder with all Zone One bank statements and reconciliation reports was presented at the meeting. A separate binder with the INPHC bank statements and reconciliation reports was also made available to anyone to view at the meeting.
 - o INPHC & Zone One do not co-mingle funds. The financials that were presented and discussed were for Zone One Only.
7. A motion was made to accept the Treasurer Report. The motion was seconded, and passed.

Website: Cathy Glover currently manages the website. It is up to date and current at this time. The renewal is not yet due at this time.

OLD BUSINESS:

1. Zone 2018 Show Report:

- a. Show numbers were discussed. Overall, we were down from 2017 approximately 15%.
- b. Total Entries Per Judge: **2018 – 810 VERSUS 2017 – 1010** (loss of 200 entries per judge).
- c. Total Horses: **2018 – 164 VERSUS 2017 – 189** (loss of 25 horses).
- d. Double the number of people who used the flat fee.
- e. A full set of 2018 show financials were distributed and discussed.
 - a. A double audit was done on the show account.
 - b. A show expense statement was distributed and discussed.
 - c. A show income statement was distributed and discussed. The group discussed how income was increased in 2018, which was a short term goal from the 2017 show.

2. 2018 Zone One Show Feedback:

- a. The speakers in the barns were an issue that will need to be addressed before the 2019 show. This caused some frustration from exhibitors who were unaware of changes, and or delays to the show.
- b. Zone One will create a system, that will be written up, posted and given to each judge with the procedure for announcing class results in conjunction with announcing calls for the class in the pen, or coming into the pen.

- c. In 2019, the Class Average store will be staffed, so exhibitors can ask questions, and pick up prizes. The group will work how, where the store can be set up to allow for the protection of the items as well.
 - d. Kory Kumar will create a binder, in which the class average person will write the winners of the 1st through 3rd place winners in for each class. This binder will be housed at the store. Exhibitors will come to the store, select their prize, and sign the book. This will replace the previous system of tickets for 2nd and 3rd place winners at the out-gate.
 - e. Store hours will be published for exhibitors to access at the designated times. These times and durations are still to be determined.
- 3. Buckles were discussed, and several options were considered. The group decided to maintain our current award structure at this time. The rationale for the discussion of change were as follows:**
- a. Currently, winners can order a buckle, or receive a mailed check of \$75. The group discussed the rationale for not allowing people to take the money off the show bill.
 - b. In 2018, there were 28 single exhibitor classes. Single exhibitor class cost Zone One a \$30 deficit after the buckle order. Are there other prizes that can be considered? This does not include any of the cost of judges, facilities, etc.
 - c. In 2018, there were 20 classes with 2 horses in them. These classes cost Zone One a \$5 deficit after the buckle is ordered. This does not include any of the cost of judges, facilities, etc.
 - d. In 2018, there were 18 classes with 3 entries. It takes 3 entries in a class for Zone One to make a profit off of just the buckle order.
- 4. Zone 2019 Show Fees: Will be discussed and determined at the February 2019 Meeting.**
- 5. THE 2019 ZONE SHOW WILL BE HELD IN NAMPA, IDAHO. (We originally committed to the Horse Park for 2017-2019).**

NEW BUSINESS:

- 1. The Nomination and Election of 2019 Board Members and Directors will carry over to the February 2019 meeting. This decision was made due to regional clubs not yet having held elections.**
 - i. Board Members and Directions CAN ONLY be held by club elected Zone One Delegates and, or club elected Zone One alternates.
 - ii. Zone One meetings are OPEN TO ANY GUESTS WHO WISH TO COME, HOWEVER.
- 2. Discussion of Duties/Jobs of Each 2019 Board Member**
 - i. The group discussed having future delegates being mentored by people who have been fulfilling jobs, so that we can develop a culture of learning and mentorship, which could ultimately lead to increased participation.
 - ii. The Dulin family offered their locking silo for long term storage of awards. They already live in Nampa, close by the show grounds. They would like to get the youth and youth families involved more. They suggested having the youth families bring the award items to the show, and set up the store as part of their contribution to the Zone Show. Megan Dulin can be reached at megallyn5@gmail.com

3. Zone One Show 2020 & 2021 Location

- i. A motion was made to keep the Zone One Show at the Nampa, Idaho Horse Park for the 2020 and 2021 show. The motion was 2nd and passed.

4. The Following Paid Positions Are NOW OPEN for Bid. All Bids MUST be submitted by February 1, 2019 OR THEY WILL NOT BE OPEN FOR CONSIDERATION. ZONE ONE WILL EXAMINE EACH BID AND AWARD PAID POSITIONS TO THE POOL OF SUBMISSIONS AT THE FEBRUARY MEETING.

- i. Please submit bids to the following email address: zoneoneapha@gmail.com
- ii. Use the attached BID form (also available on our website): <http://ww.zoneone-apha.com/home.html>
- iii. All bids are due by February 1, 2019
 - i. Show Manager
 - ii. Show Secretary
 - iii. In-Gate
 - iv. Announcer
 - v. Store Attendant
 - vi. Ranch Manager
 - vii. Trail Course Designer & Manager
 - viii. Photographer

5. Sponsorship Solicitation, Acquisition and Current Structure

- i. ANY person who solicits and receives a cash sponsorship donation will receive 20% of that donation.
- ii. Product donations do not provide any money back to the person who solicited and acquired them.
- iii. The group discussed simplifying the current sponsorship system and form. Shannon O'Dell will work on this and get it updated ASAP, so it can be available to people.

6. Regional Club Support

- i. The Zone One board would like to rely more on the elected club delegates. The group discussed how the Zone One show differs from other regional club shows. We need to get more people involved in the organization, planning, and production of our championship show.

7. Short Term Goals

- i. A motion was made to commit to remaining in Nampa for the 2020 and 2021 zone show. The motion was seconded, and passed.
- ii. The group discussed the saddle awards for the overall high point prizes. We would like for individual clubs to discuss this and send their elected delegates, and alternates to the

February meeting with their opinion of the saddles, versus other prizes, or large checks for \$500.00.

- iii. The group would like to continue to give out quality high point awards. The high point structures were discussed in general. We would like for individual clubs to discuss this, and send their elected delegates, and alternates to the February meeting with ideas and opinions.
- iv. Ways to make the show more fun. The following ideas were discussed and shared. We would really like to see an overall increase in youth involvement.
 - i. Duck cutting
 - ii. Dog Races
 - iii. Photo Booth
 - iv. Relay Races

8. Long Term Goals

- i. Zone One would like to look into webcasting of our show.

9. CHAMPS program and classes at Zone One 2019

- i. Cody Dulin is a Junior APHA member from the Idaho Paint Horse Club. He has been working on, and has been awarded money from APHA to hold a show for CHAMPS (riders with disabilities).
- ii. A motion was made to hold CHAMPS classes at Zone One on Tuesday (move in day) at the 2019 show, and to support the awards for this event. This motion was seconded and passed.
- iii. Zone One and Snake River Paint Horse Club will work with their pool of judges to find one willing to stay over, or come early to judge these 10 classes.
- iv. Niki Abilla will sponsor the hotel expense of the single judge for this night of stay over.
- v. All collected fees from this event would also be donated back to the youth program.
- vi. Other board members will look for opportunities of sponsorship of awards for this program.
- vii. Cody Dulin will get a list of the classes, and the specific needs for these classes, so that the separate show approval form can be completed, and the information can be listed in our show premium. More discussion of this will take place at the February meeting.
megallyn5@gmail.com

10. Youth Community Service Project

- i. Cody Dulin is engaging in an APHA youth community service project. He is asking for people to pledge monetary amounts for each hour he does of service. The money he earns will go directly to APHA for scholarships.
- ii. The group had some questions about which scholarship programs the money will go to.
- iii. Cody will gather additional information to share at the February meeting.

A motion was made to adjourn the meeting at 4:36 pm. The motion was seconded, and passed.

*******NEXT MEETING: Sunday, February 24, 2019 @ 8:30 AM @ Portland, Airport, Shiloh Inn**

Zone One 2019 Judges:

David Denniston – CO

Gigi Bailey – WI

Kathryn Kope – FL

Rob McNeely – GA

Tim Abler – MI

Tom McBeath – MS