



**Zone One Representative Council
Meeting Minutes
November 4, 2017**

Call To Order: The meeting began at 12:45 PM

Quorum Established: 11 people present. 7 clubs were represented.

Roll Call of 2017 Zone One Regional Delegates & Alternates:

ZONE MEMBER CLUBS FOR 2017:

British Columbia Paint Horse Club: Not Represented
Snake River Paint Horse Club: Represented
Central Oregon Paint Horse Club: Not Represented
Oregon Paint Horse Club: Not Represented
Inland Northwest Paint Horse Club: Represented
Pacific Northwest Paint Horse Club: Not Represented
Southwest Washington Paint Horse Club: Represented
Washington State Paint Horse Club: Represented
Rainier Paint Horse Club: No Representation

NON ZONE MEMBER CLUBS FOR 2017:

Alaska Paint Horse Clubs: No Representation
Eastern Idaho Paint Horse Club: No Representation
Idaho Paint Horse Club: Represented
Treasure Valley Paint Horse Club: No Representation
Montana Paint Horse Club: No Representation
Blue Mountain Paint Horse Club: No Representation
Southeast Oregon Paint Horse Club: No Representation

Identification of Guests:

- 4 Guests were present at the meeting: Tammie Whitt, Kenna Slater, Kyle Newman and Corey Ingle. Thank you for coming!

Correspondence:

- A card was received from 2017 judge, Chris Strine sharing how much she enjoyed working with us.

Previous Minutes:

- The January 2017 minutes were emailed out two times prior to this meeting. They were also available on the website and Facebook.
- A motion was made to accept the January 2017 minutes. The motion was seconded. The motion passed.

Presentation of Bills:

- Website domain renewal was discussed. The idea of purchasing a single year or a 5 year domain was discussed. A motion was made to purchase a 5 year domain. The motion was seconded, and passed.
- Secretary of state Renewal was discussed. A motion was made to renew this. The motion was seconded and passed.

Treasurer's Report: A print out of the financials was handed out and discussed. The bank balance to date was shared.

- Final audits are currently being conducted. A full financial report will be available at the January 2018 meeting.

- There is a copy of every report from the show secretary and individual exhibitor reports, as well as bank statements and deposit reports.

Website: see presentation of bills.

OLD BUSINESS:

1. Zone 2017 Show Report

- Show numbers were discussed. Overall, we were up 25 horses, and 253 entries from 2016.
- Total Entries Per Judge: 1010
- Total Horses: 189
- Double the number of people who used the flat fee.
- Full financials will be available in January 2018.

2. Show Feedback Summary

- LOVED the facility
 - People want to line up placings with the judges.
 - Make the awards table more visible.
 - Large numbers of youth exhibitors was GREAT!
 - Look at how we do the youth groupings, 18 & Under versus 13 & Under and 14-18.
 - Some challenges with open block trail-look at changes for 2018.
 - Exhibitors want to keep the buckle/silver Gist system.
 - Have days end (showing end) by 6 pm each day.
 - Jumping numbers were VERY good!
 - Ranch class entries were high!
- A. Pre-loading Classes:** This was somewhat of an issue. The group discussed how to make this move more smoothly for next year.
- We need to pre-load classes in order to keep things moving. There was a little disagreement between show people about how to do this at the show. The group discussed past practices. Kenna Slater shared her perspectives from the In Gate. Shannon O'Dell explained what her vision of this was.**
 - 2018 Solution Proposal: The Show manager will have a staff meeting prior to the show starting in order to communicate show procedures. A plan for processes on how to exit and enter the arena will be clearly presented from the very beginning of the show.**
- B. In Gate & Announcer Struggles:** Some difficulties were discussed regarding calling adds to classes up to the announcer, and the demands of moving classes ahead at the same time by the In Gate person.
- It was proposed that we establish a rule about working orders. If a person misses their spot in the working order, then you miss the class.**
 - It was discussed that we would go back to the 3 class rule for adding classes. Exhibitors would need to go to the show office and add their class 3 classes before the class they want to add to.**
 - Discussion of posting signs regarding these rules.**
 - Discussion of having a helper person call up adds and scratches during the pleasure classes to the announcer. This may be something that our scribes can help with?**
- C. Additional Zone Feedback:**
- Move toward having each judge having a steward/scribe all the time. They can verify cards and be scribes.
 - What happened to the box in 2016 with our radios? We will need to purchase new radios.

- c. Traci Olney designed the jump courses, and she set them up. What are we going to pay her for doing this?
- d. Jeri Stone worked super hard all day as a volunteer. Can we pay her something for her time?

D. Show High Point Awards:

- a. It is published that we won't mail ANY awards after the show.
- b. High Point Awards in 2018 WILL NOT be given out until 1 hour after the last class of that category is completed, so audits can be calculated, and awards can be labeled.
- c. For 2018, Trail results will be posted NO SOONER than 2 hours after the last class within the block.

NEW BUSINESS:

1. Nomination & Vote of 2018 Board Members

- a. Chair Person: Niki Slattery-Abila
- b. Vice Chair Person: Mary Anne Black
- c. Treasurer: Kathy Tuttle-King
- d. Secretary: Kory Kumar
- e. Open Board Member: Linda Vance
- f. Open Board Member: Shannon O'Dell
- g. Open Board Member: Corey Ingle

2. Judges 2018

- a. Judges were hired based upon the same pay scale as 2017 judges.
- b. Kory Kumar will add a section to the judges contract for them to list which classes they want a scribe for, so that we can know that ahead of time for staffing purposes.
 - i. Jill Paxton – IA
 - ii. Mark Russell – AR
 - iii. Sandy Curl – FL
 - iv. Stephanie McConnell – IN
 - v. Tim Jedra – CO
 - vi. Trisha Shorten-Armstrong – OK

3. Paid Positions/Staffing for 2018

- a. Discussion of **whenever possible, not having board members hold paid positions for the Zone One Show.**
- b. BIDS for the following positions are due to Kory Kumar by January 15, 2018.
 - i. Show Manager
 - ii. Show Secretary
 - iii. Announcer
 - iv. In-Gate
 - v. Out-Gate
 - vi. Sponsorship Coordinator

4. Short Term Goals

- a. **See show feedback**

5. Vendors

- a. For 2018, we will have paper documentation that outlines what each vendor is paying for, and then make sure the office also has a copy from each vendor.

- b. The current vendor form language will be updated to say that it is a private contract between the vendor and Zone One, and not to be shared with others.
 - c. Vendor pricing was discussed: A motion was made, seconded, and passed for the following information:
 - i. 10' X 10' Vendor Space (Inside) will cost \$50.00 + \$25.00 for electricity. Each additional 10' of space will cost the vendor an additional \$25.00.
 - ii. Spots will be assigned at the time of payment, and they are first come first serve.
 - iii. (Outside) trailer vendors will pay \$50.00 each + \$25.00 for electricity.
 - iv. These are flat amounts for the duration of the show.
6. **American Patriot Event** was discussed.
- a. The American Patriot Event wants to come and use the Nampa, Idaho facility in an overlapping manner during Zone 2018. They will have Tie down roping, team roping and barrel racing classes.
 - b. The dates of this event are August 17-19, 2018.
 - c. There was discussion of what this can bring to Zone, and the potential benefits to us versus harm to our show.
 - d. Shannon O'Dell will gather more information.
 - e. We could offer this as a "special event" and get some cross over exhibitors.
 - f. The board was mostly in favor of this event, but no determination was made at the meeting.
7. Nampa Horse Park Software Updates: This will impact how you reserve stalls and rv spots in the future.
- a. **More information will be available at the January 2018 meeting. We are still gathering information.**
 - b. Stalls: Similar to buying concert tickets with colors and prices that reflect location. Exhibitors will use a credit card to reserve the spots, but will not be charged until they arrive.
 - c. The roll out date has not been shared yet. MORE INFORMATION IN JANUARY.
8. Canadians Paying On Par
- a. Discussion of how this impacted Zone, and the bank fees that went along with it. The group feels that we can no longer allow Canadians to pay on par. We will need to have U.S. Funds at the time of check out.
9. Credit Card Convenience Fee
- a. Discussion of how much money we lost with not collecting the convenience fee for people who used credit cards to pay. The bank charged us 3.75% on every credit card transaction from the show. Zone One had to eat the money for all credit card charges.
 - b. A motion was made, seconded and passed that in 2018, any exhibitor who pays with credit card will be charged the convenience/handling fee.
10. **Zone 2018 Show Fees**
- a. Stalls: TBD at January 2018 meeting.
 - b. RV: TBD at January 2018 meeting.
 - c. Flat Fee: Keep the same as 2017
 - d. Office Fee: A motion was made, seconded and passed to include a \$30.00 onetime office fee. The break down is \$5 per horse, per judge, as a 1 time fee.
 - e. Class Fees: Keep the same as 2017

AT 4:04 PM, a motion was made to adjourn the meeting. The motion was seconded, and passed. The meeting ended at 4:04 PM.

The next meeting is, Sunday, January 28, 2018 @ the Red Lion Hotel Jantzen Beach in Portland, Oregon at 8:30 A.M.