



**Zone One Representative Council
Meeting Minutes
January 28, 2018**

Call To Order: The meeting began at 8:45 AM

Quorum Established: 16 people present. 7 clubs were represented.

Roll Call of 2018 Zone One Regional Delegates & Alternates in alphabetical order:

CLUBS WITH MEETING REPRESENTATION:

British Columbia Paint Horse Club
Idaho Paint Horse Club
Inland Northwest Paint Horse Club
Pacific Northwest Paint Horse Club
Snake River Paint Horse Club
Southwest Washington Paint Horse Club
Washington State Paint Horse Club

CLUBS WITHOUT MEETING REPRESENTATION:

Alaska Paint Horse Club
Blue Mountain Paint Horse Club
Central Oregon Paint Horse Club
Eastern Idaho Paint Horse Club
Montana Paint Horse Club
Oregon Paint Horse Club
Rainier Paint Horse Club
Southeast Oregon Paint Horse Club
Treasure Valley Paint Horse Club

Identification of Guests:

- 2 Guests were present at the meeting: Mira Kumar and Samantha Fye, both are youth members of WSPHC. Thank you for coming!

Correspondence:

- Bids for hired positions, see below for additional information.

Previous Minutes:

- The November 2017 minutes were emailed out two times prior to this meeting. They were also available on the website and Facebook.
- A motion was made to accept the November 2017 minutes. The motion was seconded. The motion passed.

Presentation of Bills:

- Secretary of state Renewal of \$10.00, paid by Kory Kumar at the time of renewal.

Treasurer's Report: A print out of the financials was handed out and discussed. The bank balance to date was shared.

- A profit and loss statement was handed out and discussed. A positive profit for 2017 was noted.
- There was a discussion of payment to Jeri Stone for her hard work at the show. A motion was made to send her a check for \$200. The motion was seconded, and passed. At the meeting a check was written to Jeri, and will be sent to her.

- The group discussed updating the bank account at U.S. Bank to add an additional signer, and to remove the past treasurer. A motion was made to remove Jeri Stone from the bank account, since she is no longer a member of the board of directions. The motion was seconded, and passed. A motion was made to add Nicole Slattery-Abilla as a signer on the Zone One Representative Council bank account, as she is the acting chair person. This motion was seconded and passed.
- A motion was made to accept the Treasurer Report. The motion was seconded, and passed.

Website: It will soon be updated.

OLD BUSINESS:

1. 2018 Show Staff Bids: OPEN BIDS ARE SOLICITED AND DISCUSSED BY THE LARGE GROUP OF BOARD MEMBERS, DELEGATES AND ALTERNATES.

- Show Secretary- the bids were read aloud and discussed in detail.**
 - A motion was made to award Marla Fadel the winning bid for the 2018 Zone One Championship Show. The motion was seconded, and passed. Kory Kumar will contact Marla and tell her that her bid was accepted, and a contract will follow.
- Show Manager – the bids were read aloud and discussed in detail.**
 - Shannon O’Dell was excused from the room for the discussion and vote, as she submitted a bid for the position.
 - A motion was made to award Shannon O’Dell with the winning bid for the 2018 Zone One Championship Show. The motion was seconded, and passed.
 - Kory will send thank you cards to the people who bid, but who were not awarded the position.
- In Gate – the bids were read aloud and discussed in detail.**
 - The group has decided to table this position while additional information is gathered.
- Out Gate – no bids were noted. The group discussed potentially local people who may be able to fill this position.** A motion was made to pay \$100 per day, plus lunch for this position. The motion was seconded, and passed.
- Sponsorship Coordinator/Vendor Coordinator – the bids were read aloud and discussed in detail.**
 - A motion was made to offer Tom Black a 2 year contract as the vendor coordinator. The motion was seconded and passed. Niki Abilla-Slattery will work on a contract with Tom.
 - There was discussion regarding not limiting sponsorship acquisition to just one person. **ANY person who procures a CASH sponsorship, will be awarded 20% of it.**
- Announcer – the bids were read aloud and discussed in detail.**
 - Linda Vance was excused from the room for the discussion and vote, as she submitted a bid for the position.
 - A motion was made to award Linda Vance the winning bid for the 2018 Zone One Championship Show. The motion was seconded and passed.
- Photographer – no bids were submitted.**
 - Zone One will provide a single (double queen/full bed) hotel room for the photographer, but pay no additional money, and provide no meals.**
- Class Averager – no bids were submitted.**

2. Horse Park Software Update:

- Exhibitors may begin to make stall reservations for the 2018 Zone One Regional Championship Show on June 1st.
- <http://www.fordidahocenter.com/reservation-notice>

- c. Exhibitors will log in on the above site. They will use an interactive map to choose stall locations and reserve them with a credit card. NO CREDIT CARDS WILL BE CHARGED UNTIL CHECK IN.
- d. Stalls may be cancelled by the designated cancellation date at no charge. Stalls cancelled after the posted cancellation date are subject to fees from Nampa, Idaho Horse Park.

3. Zone 2017 Show Report:

- a. Show numbers were discussed. Overall, we were up 25 horses, and 253 entries from 2017.
- b. Total Entries Per Judge: 1010
- c. Total Horses: 189
- d. Double the number of people who used the flat fee.
- e. A full set of 2017 show financials were distributed and discussed.
 - a. A double audit was done on the show account.
 - b. A show expense statement was distributed and discussed.
 - c. A show income statement was distributed and discussed. The group discussed how to increase income in 2018.
 - 1. An office fee of \$30 has been implemented (voted on at November 4, 2017 meeting).
 - 2. We will collect credit card fees in 2018 (voted on at November 4, 2017 meeting).

4. Zone 2018 Show Fees:

- a. **Stalls:** A motion was made to offer premium location stalls (permanently covered barns) at \$40 per day, and all other stalls at \$35 per day. This motion was seconded, and passed.
 - a. There are a total of 158 stalls within the permanently covered barns, which will cost exhibitors \$40 per day, plus the cost of shavings. This will replace the trainer sponsorship program from 2017.
- b. **R.V.:** These prices are set by the facility. Reservations can also be made online.
- c. **Flat Fees:** Will remain \$400 for 2018.
- d. **Class Fees:** Will remain \$11 per judge for 2018.
- e. **Haul In Fee:** Will remain \$25 PER HORSE for 2018.
- f. **Lead Line:** Will remain \$5 per judge for 2018.
- g. **Office Fee:** Will be \$30 (\$5 per judge, per horse, one time fee).

5. American Patriot Event:

- a. There was discussion on how this event/group could impact Zone One exhibitors.
- b. It was determined that the needs of this event do not match with the needs of Zone One exhibitors. It was decided to not have the American Patriot Event join the Zone One Regional Championship Show. Shannon O'Dell, and Niki Abilla will draft an official letter to the group.

NEW BUSINESS:

1. Joint Show With Inland Northwest Paint Horse Club

- a. A motion was made to partner with INPHC for 2018, in order to offer a 10 judge event in conjunction with Zone One Regional Championship Paint Horse Show. The motion was seconded, and passed.
 - a. A motion was made to split the stall income and expense (Monday-Sunday) with 60% going to Zone, and 40% going to INPHC. The motion was seconded, and passed.
 - b. A motion was made to have arena expenses as incurred with 60% going to Zone, and 40% going to INPHC on shared days. The motion was seconded, and passed.

- c. A motion was made to have the move in expenses shared with 60% going to Zone and 40% going to INPHC. The motion was seconded and passed.
- d. A motion was made to share professional staffing expenses with 60% going to Zone and 40% going to INPHC. The motion was seconded and passed.
- e. A motion was made to share professional staffing food and lodging expenses with 50% going to Zone and 50% going to INPHC. The motion was seconded and passed.

2. Trail Course Design

- a. The group discussed the need for a trail course designer. For the past 2 years, we have hired Robert Dehn for this position. He has not provided his availability for 2018 at this time.
- b. Don Lehman, from California has provided his availability, and interest in this position. The group discussed Don's fees. His overall cost is less than what we have paid in years past. A motion was made to hire Don Lehman as the trail course designer, and trail supervisor/worker for Zone One 2018. The motion was seconded, and passed. Further discussion regarding the hire of Don outlined that he needs to know that our exhibitors have a large range of skill levels from Novice to World Caliber. He will need to keep this in mind when designing courses.

3. 2018 Show Format

- a. A motion was made to have the Zone One and INPHC trail class sequences/order be the same. They will follow the same format, however, show on different days. This motion was seconded, and passed.
- b. A motion was made to make ALL ranch classes run as open blocks. This will potentially save some time. The block times will be posted, and will have a minimum time, which can be extended as needed. This motion was seconded, and passed.
- c. A motion was made to publish trail results, final high point results and overall high point results on Sunday morning, so that complete and accurate audits can be done. This motion was seconded, and passed.

4. 2018 Marketing

- a. Danyelle Harp had offered to do a video, using pictures and clips from 2017. Niki Abilla will follow up with her regarding this.
- b. A motion was made to purchase an ad in the Paint Horse Journal, May 2018 edition. This will require all materials submitted by March 2018. The motion was seconded and passed.
 - a. Further discussion on this topic: The add will feature INPHC and Snake River shows as well, so each group will contribute to the purchase of the journal page. Shannon O'Dell, Niki Abilla and Mary Anne Black will work collaboratively on this project.

5. Canadian's On Par

- a. In November, the bank fees associated with Canadian entries was discussed. At that time, it was determined that Canadian exhibitors would need to pay with U.S. Funds.
- b. In 2017, Canadian exhibitors were granted a voucher for \$7 per day off of their stall fees. This is due to the exchange rate, and the fees associated with it.
- c. A motion was made to allow Canadians the same type of **voucher for stalls** in 2018, and to **pay at par based upon the exchange rate at that time**. This motion was seconded and passed. Further discussion on this topic: Diane Rouse will coordinate Canadian exhibitors, and provide a sign up, or other list within the show office, and to the show secretary, so that the voucher can be applied to their bill at the time of check out. **Canadian exhibitors will be asked to pay with cash or credit cards only.**

6. Zone One 2019

- a. We are already committed to the Nampa, Idaho Horse Park for 2019.

A motion was made to adjourn the meeting at 2:11 pm. The motion was seconded, and passed.

2018 Zone One Judges: all contracts have been signed and returned.

Jill Paxton – IA

Mark Russell – AR

Sandy Curl – FL

Stephanie McConnell – IN

Tim Jedra – CO

Trisha Shorten-Armstrong – OK

The next meeting will be the first Saturday in November 2018. Location to be determined.